



ILLINOIS – IMT *NEWS*

**June
2014**

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Next Team Meeting 6/17-18

*1:00 pm
Advisory Committee*

*3:00 pm
Leads Meeting*

*6/18 at 9:00-3:00
Team Meeting*

*Chicago Office of
Emergency
Management &
Communications
(OEMC)*

ICs Message from the Chairs

Steve Clarkson, Champaign Fire Department (retired)
Bob Elliott, Illinois State Police

This edition of the newsletter reflects both significant accomplishments and significant training/planned events ahead. Each individual member brings to the team unique skills and experiences. You each have a common trait in choosing to step up to serve others when in need.

Your choice illustrates your leadership potential and as our team evolves our success depends on your continued willingness to take on leadership responsibilities whether formal or informal.

We thank you for your past service and have high expectations of your active contributions to the team's development and growth.

Steve and Bob

May Team Meeting

Central Illinois Regional Airport (CIRA) Bloomington, IL
Members of Illinois IMT pose with CIRA Deputy Manager Adam Baxmeyer during a meeting break at his facility. See **May Team Meeting** inside for details.





Paul Rasch (left) talking to Communications Supervisor Jack DeHeve during the recent LaSalle nuclear power plant exercise.

Profile – Paul Rasch

Paul Rasch joined IEMA in 1999 as a part-time Telecommunicator and advanced to the position of Regional Coordinator before resigning in 2008 to become Emergency Management Coordinator for Hilton Head Island, South Carolina; he returned to IEMA in 2011 as State Incident Response Center (SIRC) Manager.

Originally from Middletown, Connecticut, Paul began his public safety career as a volunteer firefighter in 1974 and will complete his fortieth consecutive year in the fire service this November. As SIRC Manager, Paul has responsibility for the strategic and logistical coordination of state agencies and mutual support organizations during responses to emergencies and disasters of all types statewide.

He also serves on the IL-IMT State Advisory Board, and, as a field person for most of his career, appreciates the role of IL-IMT and the valuable dimension we can add to a response. He looks forward to working with us in our shared mission of protecting the lives and property of our citizens. On a personal level, Paul is married, lives in Fancy Prairie and has two adult children.

A Word from your new State Qualifications Coordinator

As many of you know, Joe Jones has taken a new job as the Aurora EMA Coordinator and has asked to be replaced in his position of State Qualification Coordinator. He remains on the team.

Dennis Bingheim has accepted to take over as our new State Qualifications Coordinator. Dennis is a long time member of the team and is also Deputy Chief of the Quincy Police Department.

As Chair of the Qualifications Committee, Dennis will receive and review all requests for qualification, which are forwarded by the lead TNSP, to ensure that all documentation is present. Once approval is granted by the Committee, the qualification documents are forwarded to ITTF Training Chair, Col. Mortenson at IFSI, for final approval. Upon approval, a Qualification Card or “Red Card” is issued. The qualifications card is good for five years.



PIO Report

2014's outreach program is going well, especially with your assistance. Our multi-organization approach of telling the "IMT" story has been quite successful. Your fellow members have attended the MABAS, ILEAS and IESMA state conferences explaining our team and how we can help. We will be continuing planned appearances with the forthcoming Fire Chiefs and IEMA State conferences.

The Website (www.il-imt.org) will soon be online. We have finalized plans with ILEAS to host our site and meetings are scheduled to finalize designs and start uploading documents. I hope that this summer we will be back and "up and running".

Finally, keep sending pictures for our historical files as well a need for fresh material in the News and Website.



IL-IMT Exhibit at IESMA Conference
(left to right) Hero Tameling of Plangistics, Mike Moos,
IL-IMT & Bob Fleming, IEMA Region 6 Coordinator.
Photo by Donald Pointer Photography

The Illinois Municipal League is publishing our story!



We have been notified that in the near future the Illinois Municipal League will be publishing an article on IL-IMT. The IML magazine goes out to about 13,000 local municipal officials. This additional media exposure follows successful published stories in the Illinois Association of Fire Protection Districts (IAFPD) and the Illinois Association of Police Chiefs (IACP) state magazines. The article discusses our mission and contributions to the communities of Gifford and Washington during the November 2013 Tornado outbreak. Keep an eye out for **Illinois Municipal Review** for a similar feature article on IL-IMT!

Liaison Officer (LOFR) Report

We want to reinforce the importance all team members have in establishing and maintaining working relationships with agency representatives during a response to an incident or a planned event. The National Incident Management Organization (NIMO) Type 1 Teams are among the most highly skilled and regarded in incident management and key members reminded me how essential this skill set is.

While I encourage you to consider opening a LOFR Position Task Book, it is as important to understand the benefits of the related skills. A quick synopsis via an increasingly common "reference," Wikipedia, provides a perspective to think about;

Liaison officer - From Wikipedia

A liaison officer or LNO is a person that liaises between two organizations to communicate and coordinate their activities. Generally, they are used to achieve the best utilization of resources or employment of services of one organization by another. In the military, liaison officers may coordinate activities to protect units from collateral damage. They also work to achieve mutual understanding or unity of effort among disparate groups. For incident or disaster management, liaison officers serve as the primary contact for agencies responding to the situation. Liaison officers often provide technical or subject matter expertise of their parent organization. Usually an organization embeds liaison officers in other organizations to provide face-to-face coordination.

Safety Officer (SOFR) Report

You will be reading this article when the weather is warm, we hope, finally!

It is important for you to remember to hydrate while you are working; I'm not talking about the adult beverages that are typically consumed while watching the ball game, lounging by the pool or after a session with the lawn mower. I'm talking about WATER!! There have been many studies that have proven that plain, ordinary, pure drinking water will provide better hydration than any of those "fancy" drinks for most of us. When you feel thirsty, you are already starting to be dehydrated, that is why you need to drink water continuously when working in a hot environment.

While we are "lounging" around outside, it is important to protect yourself from the damage the sun can do to your skin. Always use some sort of sunscreen or sunblock. Sunblock is better. This should be applied BEFORE being exposed to the sun and reapplied every few hours to make sure the coverage hasn't been lost. The higher the Sun Protection Factor, SPF, the more protection provided. Last year's cream should be replaced with fresh cream as the product will lose its protection level over time so get the new stuff. **Maintain your situational awareness this summer and keep safe.**

Operations Section Chief (OSC) Report

The Operations Section's goal is to turn the Incident Commanders intent tactics in order to best resolve the situation at hand. That is why our Operations Section has started to focus on an "All Hazards" approach to training that examines best practices for the types of events that we might face. It is critical that we develop skill sets for any event that we may find ourselves being asked to address. That is a tall order but it is one that is essential for Operations in order to provide needed team work and skills in any setting. Let our motto be *"Any Time, Any Place, Any Challenge"!*

Planning Section Chief (PSC) Report

Earlier this month the new Access database for the IMT membership was sent to the IC's and Position Leads. The database has taken months to develop and still has some work to be done to make it better. Once the IC's and the Position Leads have had a chance to evaluate the database the final touches can be developed and the final product put into place. Once the database is finalized we will be about to track items issued by logistics to the membership, determine what classes members have and have not taken, track attendance to meetings, and a lot more. The possibility of the database is only limited to our imagination. I want to thank Traci LeMay, who started the process, and Leo Beasley, who took the database and developed it into what it is today, for the time and effort that they put into the project.

During the last two team meetings it has been discussed that the position of GIS be established and placed under the Planning Section. GIS is an invaluable resource when on a deployment and would be one more "tool in the toolbox" for the team. If you know of anyone in the GIS field who has expressed interest in becoming part of the IMT, please have them contact me or the IC's.

Logistics Section Chief (LSC) Report

The IMT is currently recruiting 3 - 4 people to join the team as COML/IT Coordinators. These unit-level positions will add a needed technical capability to the team that will cover areas such as:

- Developing and implementing Communications Plans (ICS-205s) during incidents and events
- Maintaining and deploying the team's mobile network kits
- Designing the future of the team's IT capabilities
- Maintaining the team's small cache of Starcom portable radios

A two-page bulletin has been forwarded to the state's certified COMLs as a first place for recruitment efforts.



Finance/Admin Section Chief (FSC) Report

The finance section is responsible for maintaining and distributing the IMT policy manual, assists planning with the meeting planning, take minutes at advisory committee meetings as well as IMT meetings. Finance submits all reimbursements to ILEAS, and maintains the budget each year. Finance seeks input from the co-chairs of the IMT when submitting future budget requests.

Traditionally, the IMT spends about \$39,000 in a fiscal year to conduct trainings, exercises, meetings and travel. Our average meeting costs a little under \$3,000 each in mileage and lodging. Please keep in mind how fortunate we have been to have a budget to spend. Several of the states nearby either have no budget, or have a very small amount- nowhere near what we have been allotted. At our last meeting, we explored some potential cost-saving measures to assist us in getting through this tough time and you all will be asked to help. Sharing rooms at meetings, finding alternative free lodging- like a fire station in a nearby community, limiting travel, conducting meetings on line and via video-conferencing and some other ideas were discussed.

Remember, when planning to attend any class you must first get the approval of the position lead, as well as the Co-Chairs. We want to make sure we have adequate funds available.

We are also beginning the process of trying to figure out a way to obtain private funding to assist us in the furtherance of our mission. If you have any ideas, please forward them to the Co-Chairs.

CAPESTONE 2014 Earthquake Exercise

Bob Elliott will be the Lead IMT contact for IMT involvement with CAPSTONE exercise. There will be no field deployed resources and we have the latitude to exercise our process independent of other entities. Our focus will be on the process and our scenario will be very straightforward.

- The proposed IMT staffing will be IMT Lead Contact and 16 positions: Team Lead, PSC, LSC, OSC, DOSC, FASC, SOFR, LOFR, PIO, SITL, RESL, SCKN/DEMB, COML, IT, EMAT-Liaison, TNSP
- Schedule will be
 - June 17 – Springfield 09:00
 - 1. IMT Joint Reception, Staging, and Onward Integration (JRSOI) 0900
 - 2. Agency Administrator In-Brief
 - 3. Establish work area / capability
 - 4. Conduct transition from "local IMT"
 - 5. Develop Incident Action Plan for next Operational Period
 - 6. Conduct Operational Briefing
 - June 18 - Springfield
 - 1. Conduct transition back to "local IMT"
 - 2. Agency Administrator Out-Brief
 - 3. After Action Review
 - 4. Demobilization
 - 5. Travel NLT 12:00



Training Calendar *Offered by Illinois Fire Service Institute*

CLASS	DATE	LOCATION
Command & General Staff	July 7 - 11	Champaign
ICS 300	July 11 - 13	Carlyle
Command & General Staff	July 21 - 25	Edwardsville
Command & General Staff	July 28 - Aug 1	Springfield
ICS 400	August 2 - 3	Carlyle
ICS 400	August 9 - 10	Carlinville
All Hazards Logistics Section Chief (LSC)	August 18 - 22	Lincoln
Command & General Staff	Sept.15-19	Chester
ICS 300	Sept.15-17	Urbana
ICS 400	Sept.18-19	Urbana
ICS 300	Sept. 29-Oct. 1	Wheaton
All Hazards Operations Section Chief (OSC)	Sept. 29-Oct. 3	Sauget/Cahokia
ICS 400	Oct. 2 - 3	Wheaton
All Hazards Situation Unit Leader (SITL)	Oct. 20 - 24	Champaign
All Hazards Incident Management Team (AHIMT)	Oct. 27-Oct. 31	Champaign
ICS 300	Nov.5 - 7	Alton

This is a tentative schedule. For further information including prerequisites and to enroll, visit:
<https://www.fsi.illinois.edu/content/courses/programs/homeland%20security/>

IMT Coin Available

The coin "proof" illustrates what a great item this has become. If you would like one or more, simply...

- Email Eric Hodges (ebhodge@ilstu.edu) or Ralph Webster (rwebster@wfrd.org),
- Indicate how many you want,
- Provide mailing address or tell us that you'll just take them when we next see each other,
- Send \$5.00/coin or just pay us when we next see each other...if we do mail, please add a little bit for shipping. If you're going to mail a check, we will give you our mailing address at that time.



Event	2014 Date	Location
Fire College	June 5-8	Champaign (IFSI)
Explorer-Cadet Fire School	June 19-22	Champaign (IFSI)
IAFPD Conference	June 19-22	Springfield
IACP Conference	June 20-22	Tinley Park
Quarterly Team Meeting	July 17-18	Chicago
IEMA Conference	Sept. 3-5	Springfield
IML Conference	Sept. 18-20	Chicago
Quarterly Team Meeting	Sept. 25-26	Champaign
IFCA Conference	Oct. 12-15	Peoria
AHIMTA Conference	Dec. 6-12	Fort Worth, TX
Quarterly Team Meeting	Dec. 18-19	Springfield
IPWMAN Conference	TBD	TBD

KEY
Team Meeting Color
Conference Color
Exercise Color

Did You Know



- That after 22 years on the night shift, Derek Carle has moved to days. He's the officer with globs of sunscreen and the heavy duty shades over his eyes. ☺
- We have a new Power Point Program on Illinois-IMT.
- Future issues of the newsletter will highlight the State Fusion Center, the CAPSTONE exercise as well information to keep you up-to-date.

Contact Mike Moos should you have items of interest for the news!

Next IMT Meeting Schedule

We have just completed the last IMT and Advisory committee meeting and it was one of the best attended in recent history. We need to start planning for the next one. The next dates for the meetings are July 17 - 18, 2014. **The meeting will be at the Chicago Office of Emergency Management and Communication Center (COEMC).** The Advisory Committee meeting will be at 13:00 hrs. on July 17th with the Position Leads Meeting at 15:00 hrs. The full meeting will be on the 18th at 09:00 and run to approximately 16:00 hrs. As everybody was informed at the last meeting, due to funding we will start doubling people up in rooms for all overnight stays. Along with this and the fact that we are going to Chicago, please get back to Matt Bryan as quickly as possible if you are attending. If you are going to need a room for the 17th please cc Danielle Moore on the email too.

IL-IMT Visor ID Card

A visor card has been authorized for use to help identify your role while deployed. Contact Mike Moos (mmoos@shermanil.org) should you want one. The artwork will then be sent to you to print and laminate on your own.



May 2014 Meeting Recap

Please note this is an unofficial summary of the meeting. Official meeting minutes are available upon request from FASC.

1. **Meeting Called to Order** by Keith at 09:00 at Central Illinois Regional Airport (CIRA)
 - a. 20 members present
 - b. It was noted that the new travel voucher form shall be used (mileage). Ed provided them.
 2. **Presentation** - Airport Presentation by Adam Baxmeyer, Airport Deputy Manager. He discussed:
 - a. How busy the airport is and how it is used locally, regionally and nationally.
 - b. How the complex is an economic engine with its parking, terminal base availability and as a business hub.
 - c. Usage of the airport is considered by FEMA as a staging and reception area during a disaster. Great access to the highway system. The airport is prepared to accept C117, C130, C5s type of aircraft. DOJ interested in use of the facility for reception of personnel and for conference space.
 - d. Airport facilities are available for drills and exercises.
 - e. The facility is a great resource for the State to use.
 3. **SOFR** was asked to **check-in** on people not yet in attendance but indicated they would be traveling to the meeting.
 4. **New Members** – 6 members were accepted by the Advisory Committee and will be notified of the approval.
 5. **EMCOM Meeting** – report by Bob and Les. Steve and Bob met with Dan and Bucky of EMCOM. It was a good meeting. EMCOM showed the dashboard system used and that we would be able to use it. There is an obligation by members to keep in touch with them when in transit. Call up to IMT will be via the Team ICs. Finally, they reported that Deputy Chief Wahl from Chicago will be IESMA rep on our Advisory Board.
 6. **Disbursement of Moneys from Re-banding** – Advisory Committee decided to reimburse Steve for plaques purchased and the rest of the funds will be used for outer wear.
 7. **Training** – IFSI provided a update on training scheduled (see the newsletter for updated IFSI training calendar).
 8. **NIMO Training Report** – no cost for class. Other states like MO participated. IDNR, Forestry and IDPH all have IMT teams. Reinforced the fact that there is a need for Type 3 teams in the country.
 9. **IDNR Meeting** – Les discussed that there are two IDNR IMT teams established. Indicated we can work together and have an ability to back each up. Les provided an update on the Fish Count Event coming up and how the team was invited to attend.
 10. **Apparel Website** – team members were reminded of the site being available (www.511chicago.com)
 11. **Budget Update** – Bob provided an update on the grants received. Our newest grant is about 50% less than before. But all recipients have received fewer funds. Our budget is under the EMA Committee. We need to start thinking of how we can live without funds. We also need to streamline our budget without sacrificing too much. Some ideas were to limit size to attend the AHIMTA conference. Do we cut back on meetings? Have meetings through conference call. Limit overnight from events if possible. Does the group have any other suggestions? How do we get additional funds? Can we set up a foundation? Matt will spearhead researching this project.
 12. **Schuyler County Fair Planning Event (July 5)** – Rich Utter provided an update of their event. Small community with large influx of visitors. The venues will attract large numbers of persons (8,000). Looking for assistance in planning for the event on July 5th. Wants an IAP built. Contact Rich if interested.
 13. **CAPSTONE** – IMT will be participating on this eight state event. We will have the latitude to work on goals and objectives of our picking. Exercise JSROI, check-in process, AA brief, establish work area, do a transition. More of a command post exercise. Needing 17 total people to work this exercise. Contact Matt to sign-up.
 14. **Jackets Issued** – Tim Jones coordinated the issuance of new jackets. Nice job Tim!
 15. **Get the training while it is funded.** We are seeing a trend that such support is diminishing due to federal funds becoming available.
 16. **Newsletter, Outreach Report** – Mike provide a report of our activities. He reminded all to let the PIO know if you know of someone not getting the newsletter or an outsider that should get a copy.
 17. **Group Breakout and Reporting** – team leads broke into groups (by position) to work on their projects.
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NIMO Training

The National Incident Management Organization (NIMO) followed a 4 year tradition, for the Illinois IMT, of providing training at no cost to us. We were very fortunate that this year teams from the states of Missouri, Iowa, Indiana and Ohio, as well as 3 other teams from Illinois, were able to join us.

We broke from the tradition of the past format in that all teams met a few months prior to the training and the states of MO, OH and IL provided round-table discussions to see how we can knock down those state borders, where each team is in its development and other pertinent subjects. The Type 1 team also provided some exercises for the teams to look at identified areas that have been tagged as difficult, including transitioning from a local to a state IMT, transition from team to team, and back to locals.

There were no negative comments from the feedback and in fact, all teams were pleased with the training and networking. The desire was for us to improve the conference for next year, which will be a challenge, and to keep up the level of contact between teams.

The most beneficial thing to develop was establishing relationships with nearby states and other teams from Illinois to assist us in managing the "big one" when it happens.



IL-IMT NEWS

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About Illinois IMT

Illinois IMT is comprised of approximately 50 members of law enforcement, fire, emergency management and the private sector from throughout the state. We are trained to perform the various positions in the Incident Command System structure. Illinois IMT is self-sufficient with our own supplies and equipment. **We report to the local government requesting us.**

IMT can provide crucial assistance by:

- Providing a team made up of different emergency disciplines that looks at your situation from an "All Hazard" point-of-view.
- Providing a team with expertise to assist in managing the incident.
- Performing specific staff and command functions for which you need assistance.
- Aiding in the development of your Incident Action Plan (IAP).

Bob Elliott forwarded this brief essay as something we might find interesting to read.

Law Enforcement Bulletin – 5/7/2013**Leadership Spotlight; It's Your Turn? By Ken Kilbride**

If not me, then who? If not now, then when?—Unknown

Earlier in my policing career, shortly before my promotion to sergeant, I spoke with a veteran officer who said he wanted leadership and inspiration—both, in his mind, sorely missing—from the department. At that moment I realized that regardless of what I did or said, I could not meet his expectations. He expected me and others to lead him, but would not accept his own responsibility to provide leadership to either the organization or himself.

My coworker identified poor management, but blamed leadership. The failures of the organization to manage its resources correctly led to low morale and finger-pointing toward formal leaders. I believe that everyone has the responsibility to lead, but my coworker, like many employees in our organization, thought differently. Instead of providing leadership, he quickly blamed others. As John Maxwell observed, "Leadership is a choice you make, not a place you sit."¹

In most organizations, we promote the best of those who "raise their hands," not necessarily who will be the best leaders. How do we create an environment where the best rise to the top? How can we encourage the best to accept formal leadership positions? Perhaps, some of the best qualified do not step forward because they cannot fulfill what we expect leaders to be. Would others more willingly accept formal leadership roles if they embraced their own leadership responsibility, stopped blaming others, and recognized that others supported them?

We have to realize that the responsibility to lead rests with each person. When we say that our organizations lack leadership, we actually blame ourselves. If we agree that everyone carries the responsibility to lead, then we hold the duty to fill the void left by others in leadership positions. It is time for each of us to step up and lead.

Kenneth Kilbride, a retired lieutenant from the Plantation, Florida, Police Department and an instructor in the Center for Police Leadership and Ethics at the FBI Academy, prepared this Leadership Spotlight.

Endnote1: John Maxwell, 360° Leadership (Nashville, TN: Thomas Nelson, 2005)