

IL-IMT Advisory Committee
AGENDA

9:00 AM December 12, 2013

I) Roll Call & Opening Remarks: *Co-Chair Clarkson*

II) Approval of the August 22, 2013 meeting minutes

III) Approval of the Financial Report

- Revisions to the FY 11 and FY 12 budgets
 - \$7,300 from meetings line to training line
- Approved travel expenses
 - AHIMTA Conf
 - Southwest MO
 - IPWMAN Conference

IV) Communications

- Resignation of Co-Chair Tom Lovejoy
- Letter to ISP Director
- October 2013 Newsletter

IV) Co-Chair selection

- Appointment of Bob Elliott as Co-Chair

V) Advisory Committee Membership Review and Updates

Co-Chair – Bob Elliott
Co-Chair – Steve Clarkson
PSC – Matt Byran
FSC – Ed St Louis
IACP –Dennis Binghiem
IEMA – Paul Rasch
IESMA – John Simon
IFCA – Keith Frank
IFSI – Joe Gasparich
At Large – METCAD, Ralph Caldwell

ILEAS – Lindsey May
ILETSB – Jeff Fritz
IMERT – Mary Connelly
ISA – Bob Howlett
ISP – Bob Elliott
MABAS – Rich Mikel
OSFM – Les Albert
At Large - CCDHS, Gene Ryan
At Large - Chicago FD, Dan Ellis

VII) IL-IMT Membership Review and Updates

- Co-Chairs will be removing the following names from the IL-IMT roster forwarded to the IEMA Operations Chief per MOU;
 - Nancy Schilling
 - Marcia Miller
 - Bill Keller
 - Kris Phipps
 - Lee Shannon
 - Chuck Morris
 - Donald Swiatkowski
- Resignations received;
Tom Lovejoy, Bruce Talley, David Christensen, Michael Mavrogeorge and Michael Moore
- Approval of new applicant William Cronch
- New member application review and/or approval

VIII) IL-IMT Organization Chart

IX) State Level Exercise on February 26 & 27 and the importance to the IL-IMT.

X) Reports on Deployments to Gifford and Washington

ADJOURNMENT

IL-IMT Meeting of the Whole
AGENDA

1:00 PM December 12, 2013

Roll Call & Opening Remarks: *ICs Albert/Frank*

After Action Reports;

AHIMTA Conference

Gifford Tornado

Washington Tornado

9:00 AM December 13, 2013

Report on the Advisory Com meeting by Co-Chairs Clarkson/Elliott

Budget – FSC Ed St Louis

Advisory Committee Updates

Membership Updates

StarCom radio training by LSC.

Gary Hanebrink and Joe Jones to present on training task book process.

Team Operations and Communications

1. Review IL-IMT organizational chart and position leads responsibilities.
2. Discuss expectations of leads and members.
3. Overview of IL-IMT Policy Manual.
 - a. Annual training requirements.
 - b. Online classes in lieu of meeting and training requirements must be approved by TNSP Lead.
 - c. Explanation by FSC of documents to submit for reimbursement for travel and lodging expenses.
 - d. Annual member evaluations
4. LSC Eric Hodges organization of Logistics Section
 - a. COML
 - b. Technical Specialist
 - c. ID Cards
5. State level discussion on roles and responsibilities of IMT and EMAT.
6. Commitment of team members to participate in the SLE in February.
7. Fact Sheet created by Moos, discuss how to use this information to market the team to ILEAS, MABAS, ITTF, IESMA etc.
8. Creation of the annual report?
9. Challenge Coins
10. T-shirts
11. LOFR- Policy Manual Section 6.9.1 (Contacts)
12. SOFR – Incident Safety Preplans
13. TNSP – identify rep to work with Southwest MO team to develop training for their conference in the fall 2014. Participation by conference call.
 - a. SLE February 25, 26 & 27

- b. L580 training in May.
- c. NIMO in April
 - i. Planning meeting in January in Missouri.
- 14. PSC and LSC – Use of drop box to keep updated documents resident on team member's computers then operate with thumb drives. Perhaps use of software like WebEOC should be researched.
- 15. PIO – Team member pictures and bio to keep on the website.
- 16. Tim Jones to take pictures to use in making ID cards.

Preparation for the next meeting.

For the Good of the Team

ADJOURNMENT