

IL-IMT Advisory Committee
AGENDA

9:00 AM October 23, 2013

I) Roll Call & Opening Remarks: *Co-Chair Clarkson*

II) Approval of the August 22, 2013 meeting minutes

III) Approval of the Financial Report

- Revisions to the FY 11 and FY 12 budgets
- Approved out of state travel
 - AHIMTA Conf
 - Southwest MO

IV) Communications

- Resignation of Co-Chair Tom Lovejoy
- IC Keith Frank with Oklahoma Incident Management Team
- IC Keith Frank with Southwest Missouri Incident Management Team

IV) Co-Chair selection

- Appointment of Bob Elliott as Co-Chair

V) Advisory Committee Membership Review and Updates

Co-Chair – Bob Elliott

ILEAS – Lindsey May

Co-Chair – Steve Clarkson

ILETSB – Jeff Fritz

PSC – Matt Byran

IMERT – Mary Connelly

FSC – Ed St Louis

ISA – Bob Howlett

IACP –Dennis Binghiem

ISP – Bob Elliott

IEMA – Gene Felchner/Darryl Drago

MABAS – Rich Mikel

IESMA – John Simon

OSFM – Les Albert

IFCA – Keith Frank

At Large - CCDHS, Gene Ryan

IFSI – Joe Gasparich

At Large - Chicago FD, Dan Ellis

At Large – METCAD, Ralph Caldwell

VII) IL-IMT Membership Review and Updates

- Co-Chairs will be removing the following names from the IL-IMT roster forwarded to the IEMA Operations Chief per MOU;
 - Nancy Schilling
 - Marcia Miller
 - Bill Keller
 - Kris Phipps
 - Lee Shannon
 - Chuck Morris
 - Donald Swiatkowski
- Resignations received;
 - Tom Lovejoy, Bruce Talley, David Christensen and Michael Moore

VI) IL-IMT Organization Chart

IX) State Level Exercise in February and the importance to the IL-IMT.

ADJOURNMENT

IL-IMT Meeting of the Whole
AGENDA

1:00 PM October 23, 2013

I) Roll Call & Opening Remarks: *ICs Albert/Frank*

II) Presentation to Co-Chair

III) Report on the Advisory Com meeting by *Co-Chairs Clarkson/Elliott*

Budget – FSC Ed St Louis
Advisory Committee Updates
Membership Updates

IV) Presentation by the Oklahoma IMT on the Moore, Oklahoma tornado.

V) Meeting Recess until tomorrow morning.

9:00 AM October 24, 2013

I) Day one review

II) Team Operations and Communications

1. Review IL-IMT organizational chart and position leads responsibilities.
2. Discuss expectations of leads and members.
3. Overview of IL-IMT Policy Manual.
 - a. Annual training requirements.
 - b. Online classes in lieu of meeting and training requirements must be approved by TNSP Lead.
 - c. Explanation by FSC of documents to submit for reimbursement for travel and lodging expenses.
 - d. Annual member evaluations
4. LSC Eric Hodges organization of Logistics Section
 - a. Radio distribution
 - b. Mobile network locations
 1. Deployment plan
5. IAP for each meeting.
6. State level discussion on roles and responsibilities of IMT and EMAT and how they should compliment one another.
7. Commitment of team members to participate in the SLE in February.
8. Fact Sheet created by Moos, discuss how to use this information to market the team to ILEAS, MABAS, ITTF, IESMA etc.
9. Creation of the annual report?
10. Selection of team members to attend the AHIMTA Conf
11. Ralph Webster, Joe Jones, Daniel Ellis, Bob Elliott
12. Challenge Coins proposal
13. Proposal for an IL-IMT t-shirt.
14. Request to use ITTF funds for uniforms is denied.

15. Team discussion of no-charge for intra-state incidents, unless it becomes a state declaration.
16. What is our goal for deploying quickly and how long we are self-sufficient?
17. Follow up items;
 - a. Refinement of back ground check responsibilities between OSC Bridges and IC Albert.
 - b. Mailing, handouts, information sharing opportunities.
 - c. LOFR - Policy Manual Section 6.9.1 (Contacts)
 - d. SOFR – Incident Safety Preplans
 - e. TNSP – identify rep to work with Southwest MO team to develop training for their conference in the fall 2014. Participation by conference call.
 - f. PSC and LSC – Use of drop box to keep updated documents resident on team member’s computers then operate with thumb drives. Perhaps use of software like WebEOC should be researched.
 - g. PIO – Team member pictures and bio to keep on the website.
 - h. Tim Jones to take pictures to use in making ID cards.

III) Preparation for the next meeting.

IV) For the Good of the Team

- AHIMTA Conference Nov 16 – 22, Charleston, SC.

ADJOURNMENT