

IL-IMT Advisory Committee Meeting-Office of the Illinois State fire Marshal

January 17, 2013

Call to Order: Tom Lovejoy called the meeting to order at 9:02 am.

Opening greetings on behalf of Fire Marshal Larry Matkaitis were made by Les Albert. Mr. Jeff Fritz, representing ILETSB was introduced as the new representative for his group. Steve Clarkson updated the committee on the addition of two new committee members. Matthew Bryan (IMT-PSC) was added to the secretary position, and Ed St. Louis (IMT-FASC) was added to the treasurer position.

Minutes- a motion to approved the previous meeting minutes was made by Dennis Bingheim and seconded by Matthew Bryan, motion approved.

Treasurer Report- the treasurer reviewed available grant funds from 11ILEASCON and 12ILEASIMT. A motion to approved the treasurer update was made by Dennis Bingheim and seconded by Joe Gasparich, motion carried.

Communications- Steve Clarkson updated the committee on the progress of the IMT Annual Report. Steve has submitted a complete team review as part of a Mobile Support Team request for all deployable statewide teams.

Policy Manual- Mike Moos has contributed greatly to the revision of the IL-IMT Policy Manual. All members will receive six (6) pdf sections of the revised manual once all revisions are reviewed and approval by the incident commanders.

Advisory Committee members- in addition to the IMT co-chairs, secretary and treasurer, the following committee agencies are represented, IACP, IEMA, IESMA, IFCA, IFSI, ILEAS, OSFM, MABAS, ISP, ISA, IMERT, ILETSB, COOK COUNTY AND IPAMA. There are three (3) at large positions also available. The committee is seeking a guard representative in the coming months.

Discussion followed on specific positions on the advisory committee. Many positions are not regularly staffed for our meetings. Each committee agency will be asked to identify a leader within their agency who will make an effort to attend the advisory committee meetings.

Planning committee- Matthew Bryan reported with the recent resignation of Becky Hepker, Traci Lemay will now have responsibility for maintaining the team roster. Also, Ed St. Louis and the finance section will now have responsibility for compliance with the Open Meetings Act, posting our meeting agenda, reporting on team purchasing needs, and taking the meeting minutes.

Good of the order- Bill Farnum and Joe Gasparich reported on the Exercise Design Evaluation Committee.

Gene Ryan reported that Cook County, and the City of Chicago are interested in merging the IMT into their emergency operations center for potential development of a Type II and eventually a Type I team to support, the city of Chicago, Cook county, and the State of Illinois.

All IMT members must have a background investigation completed as part of our recently approved MST agreement with IMERT and ITTF.

Adjournment- with no further business to come before the advisory committee, a motion to adjourn was made by Dennis Bingheim and seconded by Matthew Bryan, motion carried.